



Commander Navy Region
Europe, Africa, and Southwest Asia
NAF Human Resources
PSC 817 BOX 108
FPO, AE 09622-0108

VACANCY ANNOUNCEMENT NON-APPROPRIATED FUND (NAF) POSITION

ANNOUNCEMENT NO.	17-011
POSITION TITLE	Child and Youth Program Food Service Worker, NA-7408-04
SALARY	\$10.58 per hour
EMPLOYMENT CATEGORY	Flexible Full-Time (21-39 hours per week)
LOCATION	Commander, Navy Region Europe; Fleet and Family Readiness Program; Child and Youth Program; School-Age Care, Youth Center; NSA Naples, Italy
AREA OF CONSIDERATION	Local U.S. Citizens that are 1) Current permanent NAF/APF employees; or 2) Spouses of active duty military members; or 3) Family members of active duty military member; or 4) Family members of DoD civilians.
OPENING DATE	02 December 2016
CLOSING DATE	Open Until Filled

Note: The NATO Status of Forces Agreement (SOFA) between Italy and the United States prohibits the hiring of any person who holds Italian citizenship and is considered a Dual National by the Italian Government into any U.S. position. Those U.S. citizens who are considered "ordinarily resident" in Italy are also ineligible for employment by U.S. commands and activities in Italy.

INTRODUCTION

The purpose of the Child and Youth Program (CYP) Food Service Worker position is to perform a variety of food preparation and food service tasks for the CYP. This position is located in a Child Development Center (CDC) but may assist with food preparation for the School Age Care (SAC) program.

MAJOR DUTIES AND RESPONSIBILITIES

The CYP Food Service Worker performs various tasks or sequence of tasks in food service preparation. Tasks consist of several steps that require attention to work operations and follow and established sequence of work. These tasks are summarized into categories related to food preparation and service, kitchen maintenance, and food storage.

Incumbent in this position will assist in food preparation, stock food service carts, transport food to and from the kitchen area and classrooms or activity areas, and dispose of all food waste and trash. Pre-rinses and wash pots, pans, dishes, glasses and silverware in either a mechanical dishwasher or manually according to sanitation regulations. Cleans serving carts, food preparation areas, cupboards, drawer, and dishwashing areas. Performs heavy-duty cleaning tasks through the food service and related areas. Maintains work area in a clean and orderly manner, adhering to NAVMED P5010 and all local policies and procedures.

Labels and dates all items in refrigerators and freezers and stores leftovers in accordance with sanitation and health standards. Responsible for complying with security, fire and sanitation rules, policies, procedures, and regulations. Ensures compliance with U.S. Agriculture (USDA) Child and Adult Care Food Program (CACFP) and all pertaining standards, policies and regulations.

QUALIFICATION REQUIREMENTS

Must be at least 18 years of age with a high school diploma or equivalent.

Ability to communicate effectively in English, both orally and in writing, and possess strong interpersonal communication skill.

Knowledge and understanding of food handling techniques, personal hygiene standards and safe work procedures.

Knowledge of techniques for measuring ingredients and basic understanding of recipe construction.

Knowledge of basic arithmetic.

Working knowledge of diet principles.

Working knowledge of sanitation standards and procedures to prevent contamination.

Skill to overcome practical production problems, evaluate final food products and initiate corrective action when an item does not meet established quality standards.

Skill to develop standardized recipes for quantity cooking; able to expand and modify recipes according to the capacity of the equipment in the kitchen as well and in response to adjustments in the number of services.

Ability to favorably pass a pre-employment physical, provide evidence of immunization and be free from communicable disease.

This position is subject to special inoculation and immunization requirements as a condition of employment for working with children. Incumbent is required to obtain appropriate immunization against communicable diseases in accordance with recommendations from the Advisory Committee on Immunization Practices (ACIP), which includes the influenza vaccine.

Must obtain and maintain a valid food handlers card.

Must satisfactorily complete all background checks to include National Agency Check with Written Inquiries (NACI).

Must satisfactorily obtain or complete required training certificates and maintain certifications or credentials required by federal, state or National Accreditation institutions utilized as part of DOD's Child and Youth Programs.

HOW TO APPLY: Send resume and applicable required documentation (see below) via email to NAFPersonnel@eu.navy.mil. Reference the vacancy announcement number and position title on your submission and ensure your resume contains all the information required in this vacancy announcement. Failure to provide vacancy announcement number or all the documentation required in the vacancy announcement may result in non-consideration. All qualifications must be met and clearly documented in the resume. Completed resumes and applicable required documentation must be received by 11:59pm Local Time on the closing date. Please direct inquiries via email to: NAFPersonnel@eu.navy.mil.

REQUIRED DOCUMENTS:

- Resume
- Copy of U.S. Government no-fee passport showing picture, passport number, expiration date, and visa stamp page
- Copy of Sojourner's Permit (or receipt of application)
- Signed [Declaration of Federal Employment, OF-306](#)
- [Preference Entitlement Survey](#) with a complete and legible copy of sponsors PCS orders
- [Military Spouse Preference \(MSP\) Program](#), if applicable.
- Proof of education (transcripts/copy of degree), if applicable.
- If Former/Current NAF/APF Employee: Most recent SF-50 or Personnel Action Report

OTHER INFORMATION: Some positions have special requirements. Selection may be tentative pending the completion of these requirements. Applicants may be required to submit proof of education, participate in medical screening, drug testing, etc. All selections are contingent upon satisfactory employment reference checks. Employment is subject to successful National Agency Background Check. As a condition of employment, the selectee will be required to participate in the Direct Deposit/Electronic Fund Transfer within the first 30 days of employment. Occupants of this position must maintain the privacy of official work information and data and demonstrate the highest level of ethical conduct.

The Department of Navy (DON) is an Equal Employment Opportunity Employer. All qualified candidates will receive consideration without regard to race, color, religion, sex, national origin, age, disability, marital status, political affiliation, sexual orientation, genetic information or any other non-merit factor. The DON provides reasonable accommodation to applicants with disabilities. Applicants with disabilities who believe they require reasonable accommodation should call 011-39-081-568-5612 or e-mail their request to NAFPersonnel@eu.navy.mil to ensure proper consideration. The decision to grant an accommodation will be made on a case-by-case basis.